

Job Flash Postings

CATEGORY/COMPANY	POSITION	DATE RECEIVED	CONTACT
ADMINISTRATION			
Amrize/Plano, TX	Receptionist	11/30/2025	stephanie.quinn@amrize.com
Cinemark	Operations Labor Analyst	11/24/2025	https://careers.cinemark.com/search/jobdetails/operations-labor-analyst/ba23c648-316f-4bff-804b-551338d81843
Cinemark	Field Senior Human Resources Specialist	11/17/2025	https://careers.cinemark.com/search/jobdetails/field-senior-human-resources-specialist/4d8f6662-ab9d-4bb4-9661-aaf18c345543
City of Frisco	Assistant City Manager	11/1/2025	https://www.governmentjobs.com/careers/friscotexas/jobs/5074633/assistant-city-manager?page=1&pagetype=jobOpportunitiesJobs
City of Plano	Associate Planner	11/13/2025	https://careers.plano.gov/psc/CAREERS/EMPLOYEE/HRMS/c/HRS_HRAM_FL_HRS.CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&
City of Plano	911 Operator	12/9/2025	https://careers.plano.gov/psc/CAREERS/EMPLOYEE/HRMS/c/HRS_HRAM_FL_HRS.CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&
City of Plano	Administrative Assistant or Administrative Assistant, Senior	12/9/2025	https://careers.plano.gov/psc/CAREERS/EMPLOYEE/HRMS/c/HRS_HRAM_FL_HRS.CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U
Coca Cola Company	Plant General Manager, Dallas TX	11/1/2025	https://careers.coca-colacompany.com/job/22430648/plant-general-manager-dallas-tx-dallas-tx/
CORNERSTONE	Senior Public Affairs Specialist	11/12/2025	https://cornerstoneleague.bamboohr.com/careers/47
Enterprise	Management Trainee	11/15/2025	https://www.enterprisemobility.com/en/careers/job.html/516056/grapevine/management-trainee
HCA	Administrative Specialist Job	11/17/2025	https://careers.hcahealthcare.com/jobs/16306622-admin-specialist?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic
North Central Texas Council of Governments	Transportation Planner II - Metropolitan Transportation Plan	11/1/2025	https://nctcog.hua.hrsmart.com/hr/ats/Posting/view/1988
NORTH TEXAS TOLLWAY AUTHORITY	Workday Application Administrator	11/30/2025	https://careers.ntta.org/psc/careers/EMPLOYEE/HRMS/c/HRS_HRAM_FL_HRS.CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&FOCUS=Applicant&SiteId=1
NORTH TEXAS TOLLWAY AUTHORITY	Board Secretary	11/29/2025	https://careers.ntta.org/psc/careers/EMPLOYEE/HRMS/c/HRS_HRAM_FL_HRS.CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&FOCUS=Applicant&SiteId=1
PepsiCo Plano TX	Associate Manager, U.S. Retirement	11/25/2025	https://www.pepscojobs.com/main/jobs/383527?lang=en-us&previousLocale=en-US
Signarama Lewisville TX	Client Account Specialist	11/5/2025	www.signarama.com
Toyota Plano TX	Accounting Senior Analyst	11/17/2025	https://careers.toyota.com/us/en/job/10273571/Accounting-Senior-Analyst
Walmart	Online Order Filling and Delivery	11/25/2025	https://careers.walmart.com/us/jobs/05311415700D-online-orderfilling-delivery?ref=featured%20teams
EDUCATION			
Collin College	Executive Director Grants Management	11/19/2025	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/job/Executive-Director-Grants-Management_R-7066
Collin College	Librarian - Reference (Part-time)	11/19/2025	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Reference-Librarian_R-7163
Collin College	Student Enrollment Specialist	11/19/2025	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Student-Enrollment-Specialist_R-7319
Prestonwood Christian Academy	Teacher General Application - Plano Campus	11/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=132523&clientkey=C43CF1F3B6B8A04F771AFEB6646083D
Prestonwood Christian Academy	Lower School Teachers Aide - Plano Campus	11/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=108583&clientkey=C43CF1F3B6B8A04F771AFEB6646083D
Prestonwood Christian Academy / North Campus	Director of Stewardship and Partnerships	11/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=372921&clientkey=C43CF1F3B6B8A04F771AFEB6646083D
Prestonwood Christian Academy / North Campus	Lower School Teachers Aide - North Campus	11/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=108590&clientkey=C43CF1F3B6B8A04F771AFEB6646083D
Prestonwood Christian Academy / North Campus	Teacher General Application	11/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=132630&clientkey=C43CF1F3B6B8A04F771AFEB6646083D
UNT Denton TX	Adjunct Instructor of Accounting	11/18/2025	https://careers.untsystem.edu/jobs/adjunct-instructor-of-accounting-denton-texas-united-states
UNT Denton TX	Behavior Analysis: Adjunct Instructor	11/18/2025	https://careers.untsystem.edu/jobs/behavior-analysis-adjunct-instructor-denton-texas-united-states-1966b142-b4cb-4144-b46e-854fea8c979c
FINANCIAL SERVICES			
Cinemark	Operation Labor Analyst	12/9/2025	https://careers.cinemark.com/search/jobdetails/operations-labor-analyst/ba23c648-316f-4bff-804b-551338d81843
City Of Frisco	Accountant II	11/15/2025	https://www.governmentjobs.com/careers/friscotexas/jobs/5024625/accountant-ii?pagetype=jobOpportunitiesJobs
Energy Transfer	Accountant - Fixed Assets	11/17/2025	https://energytransfer.referrals.selectminds.com/ETP/jobs/accountant-fixed-assets-13202
Energy Transfer	Intern Plant Accounting	11/17/2025	https://energytransfer.referrals.selectminds.com/ETP/jobs/intern-plant-accounting-13413
Energy Transfer	Coordinator - Accounts Payable	11/4/2025	https://energytransfer.referrals.selectminds.com/jobs/coordinator-accounts-payable-15049
JP Morgan	Treasury Associate	11/26/2025	https://jpmc.cis.oraclecloud.com/ricm07/CandidateExperience/en/sites/CX_10017/jobs/preview/Z1U651u5g/?keyword=Asset&and+Wealth+Management&iocation=Plano%2C+Collins%2C+TX%2C+United+States&iocationId=30000002079331&iocationLevel=city
NORTH TEXAS TOLLWAY AUTHORITY	Sr Financial Analyst	11/20/2025	https://careers.ntta.org/psc/careers/EMPLOYEE/HRMS/c/HRS_HRAM_FL_HRS.CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&FOCUS=Applicant&SiteId=
PGA	Director, Treasury	11/25/2025	https://pgahq.wd1.myworkdayjobs.com/en-US/PGAHQ/details/Director--Treasury_R1502
HEALTHCARE			
Children's Health - Plano, TX	Health Unit Coordinator	12/9/2025	https://jobsearch.childrens.com/job/29344/Health-Unit-Coordinator-Days
Children's Health - Dallas, TX	Program Director, Operational Planning	12/9/2025	https://jobsearch.childrens.com/job/29787/Program-Director-Operational-Planning
Health Care Service Corp	Provider Network Consultant	12/9/2025	https://careers.hcsc.com/job/richardson/provider-network-consultant/43046/8859879668bvider
Health Care Service Corp	Provider Contracting Principal Network Management Consultant	12/9/2025	https://careers.hcsc.com/job/richardson/provider-contracting-principal-network-management-consultant/43046/89074316864
Heritage Keepers	Christian Caregiver	On-going	heritagekeepers.net
Walgreens	Pharmacist	11/22/2025	Elizabeth.janes@walgreens.com
HOME CARE			
Encompass Health – Prosper TX	Rehab Therapy Tech	12/9/2025	https://careers.encompasshealth.com/job/rehab-therapy-tech/prosper-TX/2525748/?utm_medium=icboard&utm_source=appcast_search_ads&ccid=174196491100350kr4ue23
Encompass Health – Dallas TX	Nursing Assistant	12/9/2025	https://careers.encompasshealth.com/job/nursing-assistant/fort-worth-TX/2237874/
HomeWell Care Service	Caregiver / Carrollton	11/18/2025	https://homewellcares.com/in-home-care-tx-carrollton-tx205/jobs
HomeWell Care Service	Caregiver / Irving, TX	11/18/2025	https://homewellcares.com/in-home-care-tx-carrollton-tx205/jobs
HomeWell Care Service	Caregiver or Home Health Aide	12/9/2025	https://homewellcares.com/in-home-care-tx-carrollton-tx205/jobs/
Legend Senior Living	Residence Director (Executive Director		

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KidZ at Heart International	VP of Advancement	8/10/2025	https://www.thehopecenter.org/thcjoblink/684050bf7d3e3263df0e416
Marketplace Chaplains Plano TX	Staff Account	8/25/2025	https://www.thehopecenter.org/thcjoblink
OurCalling - Dallas, TX	Street Outreach Case Manager	10/10/2025	https://www.ourcalling.org/jobs/
OurCalling - Dallas, TX	Information Technology Manager	11/12/2025	https://www.ourcalling.org/jobs/
OurCalling - Dallas, TX	Executive Project Manager	11/12/2025	https://www.ourcalling.org/jobs/
OurCalling - Dallas, TX	Women's Care Team Manager	12/22/2025	https://www.ourcalling.org/jobs/
Park Cities Presbyterian Church	Full Time Staff Accountant & AP Liaison	12/22/2025	careers@pcpc.org
Park Cities Presbyterian Church	Part-Time Ministry Leader of Elementary	11/20/2025	careers@pcpc.org
Park Cities Presbyterian Church	Coordinator for Will Washington & Youth Ministry	9/30/2025	careers@pcpc.org
Park Cities Presbyterian Church	Senior Director of Culture	10/10/2025	https://careers.pcpc.org
Prestonwood Baptist Church	Assistant to Adults - Plano Campus	11/7/2025	prestonwood.org/jobs
Prestonwood Baptist Church	Assistant Director of PSO	11/7/2025	prestonwood.org/jobs
Prestonwood Baptist Church	Maintenance Technician	11/7/2025	prestonwood.org/jobs
Prestonwood Christian Academy North Campus	Various Positions	on-going	https://prestonwood.org/jobs
Prestonwood Pregnancy Center	Various Positions	On-going	https://prestonwood.org/jobs
Texas Baptists ~ Dallas, TX	Ministry Assistant	11/12/2025	