Job Flash Postings

CATEGORY/COMPANY	POSITION	DATE RECEIVED	CONTACT
ADMINISTRATION			
Amrize/Plano, TX	Receptionist	10/30/2025	stephanie.quinn@amrize.com
Cinemark	Operations Labor Analyst	10/24/2025	https://careers.cinemark.com/search/jobdetails/operations-labor-analyst/ba23c648-316f-4bff-804b-551338d81843
Cinemark	Compensation Analyst	10/25/2025	https://careers.cinemark.com/search/jobdetails/compensation-analyst/d50a197c-f71d-4c5c-9537-7f96312a34af
Cinemark	Field Senior Human Resources Specialist	11/17/2025	https://careers.cinemark.com/search/jobdetails/field-senior-human-resources-specialist/4d8f6662-ab9d-4bb4-9661-aaf18c345543
City of Frisco	Assistant City Manager	11/1/2025	https://www.governmentjobs.com/careers/friscotexas/jobs/5074633/assistant-city-manager?page=1&pagetype=jobOpportunitiesJobs
City of Plano	Associate Planner	11/13/2025	https://careers.plano.gov/psc/CAREERS/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&
City of Plano	Events Coordinator - Plano Arts & Event	10/2/2025	https://careers.plano.gov/psc/CAREERS/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&
City of Plano	911 Operator	10/2/2025	https://careers.plano.gov/psc/CAREERS/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U
Coca Cola Company	Plant General Manager, Dallas TX	10/1/2025	https://careers.coca-colacompany.com/job/22430648/plant-general-manager-dallas-tx-dallas-tx/
CORNERSTONE	Senior Public Affairs Specialist	11/12/2025	https://cornerstoneleague.bamboohr.com/careers/47
Enterprise	Management Trainee	10/15/2025	https://www.enterprisemobility.com/en/careers/job.html/516056/grapevine/management-trainee
HCA	Administrative Specialist Job	10/17/2025	https://careers.hcahealthcare.com/jobs/16306622-admin-specialist?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic
North Central Texas Council of Governments	Transportation Planner ll - Metropolitan Transportation Plan	10/1/2025	https://nctcog.hua.hrsmart.com/hr/ats/Posting/view/1988
NORTH TEXAS TOLLWAY AUTHORITY	Workday Application Administrator	10/30/2025	https://careers.ntta.org/psc/careers/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&FOCUS=Applicant&SiteId=1
NORTH TEXAS TOLLWAY AUTHORITY	Board Secretary	10/29/2025	https://careers.ntta.org/psc/careers/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&FOCUS=Applicant&SiteId=1
PepsiCo Plano TX	Associate Manager, U.S. Retirement	10/25/2025	https://www.pepsicojobs.com/main/jobs/383527?lang=en-us&previousLocale=en-US
Signarama Lewisville TX	Client Account Specialist	11/5/2025	www.signarama.com
Upchurch	Service Coordinator	10/30/2025	https://upchurchus.com/careers/?ashby_location_id=d287cde1-7c4d-48da-92ba-d9589baadbfe&ashby_employment_type=FullTime&ashby_jid=fea2bff9-d986-4501-bc94-e8c762c73f3d
Upchurch	Assistant Project Manager	10/30/2025	https://jobs.ashbyhq.com/upchurch/4ce3cde4-34ce-4adb-8d45-d7f2ce356d3e
Toyota Plano TX	Accounting Senior Analyst	10/17/2025	https://careers.toyota.com/us/en/job/10273571/Accounting-Senior-Analyst
Walmart	Supervisor and Training	10/25/2025	https://careers.walmart.com/us/jobs/0531286564HST-hourly-supervisor-training?ref=featured%20teams
Walmart	General Merchandise	10/25/2025	https://careers.walmart.com/us/jobs/053114154GM-general-merchandise?ref=featured%20teams
Walmart	Online Order Filling and Delivery	10/25/2025	https://careers.walmart.com/us/jobs/053114157OOD-online-orderfilling-delivery?ref=featured%20teams
EDUCATION			
Collin College	Executive Director Grants Management	11/19/2025	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/job/Executive-Director-Grants-Management_R-7066
Collin College	Librarian - Reference (Part-time)	11/19/2025	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Reference-Librarian_R-7163
Collin College	Student Enrollment Specialist	11/19/2025	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Student-Enrollment-Specialist_R-7319
Prestonwood Christian Academy	Teacher General Application - Plano Campus	10/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=132523&clientkey=C43CF1F3B6BAB04F771AFFEB6646083D
Prestonwood Christian Academy	Lower School Teachers Aide - Plano Campus	10/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=108583&clientkey=C43CF1F3B6BAB04F771AFFEB6646083D
Prestonwood Christian Academy / North Campus	Director of Stewardship and Partnerships	10/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=372921&clientkey=C43CF1F3B6BAB04F771AFFEB6646083D
Prestonwood Christian Academy / North Campus	Lower School Teachers Aide - North Campus	10/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=108590&clientkey=C43CF1F3B6BAB04F771AFFEB6646083D
Prestonwood Christian Academy / North Campus	Teacher General Application	10/17/2025	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=132630&clientkey=C43CF1F3B6BAB04F771AFFEB6646083D
Texas Women's University Denton, TX	Assistant Director Admissions -Undergraduate Admissions & Recruitment	10/1/2025	https://twu.edu/humanresources/careers-at-twu/jobs/#en/sites/CX_1/jobs/preview/11987/?mode=location
Texas Women's University Denton, TX	Hub Associate - Procurement Services	10/1/2025	https://twu.edu/humanresources/careers-at-twu/jobs/#en/sites/CX_1/jobs/preview/11979/?mode=location
UNT Denton TX	Adjunct Instructor of Accounting	10/18/2025	https://careers.untsystem.edu/jobs/adjunct-instructor-of-accounting-denton-texas-united-states
UNT Denton TX	Behavior Analysis: Adjunct Instructor	10/18/2025	https://careers.untsystem.edu/jobs/behavior-analysis-adjunct-instructor-denton-texas-united-states-1966b142-b4cb-4144-b46e-854fea8c979c
UNT Denton TX	Graphics Designer IV	10/2/2025	https://jobs.utdallas.edu/postings/30388
UNT Denton TX	Administrative Assistant II	10/2/2025	https://jobs.utdallas.edu/postings/30353
UNT Denton TX	Marketing Communications Manager	10/2/2025	https://jobs.utdallas.edu/postings/30343
UNT Denton TX	Finance Operations Coordinator	10/2/2025	https://jobs.utdallas.edu/postings/30342
FINANCIAL SERVICES			
American Airlines	Analyst/Sr Analyst, Executive Compensation	10/30/2025	https://jobs.aa.com/job/AnalystSr-Analyst%2C-Executive-Compensation/80026-en_US/
Bank of America McKinney, TX	Financial Solutions Advisor Registration Candidate	10/15/2025	https://careers.bankofamerica.com/en-us/job-search?ref=search&search=jobsByStateCountry&keywords=financial+center&state=Texas&country=United+States&cm_mmc=ENT-Consumer-_-Google-PS-_-banker_careers-_-
Boeing	Senior Strategy Specialist	9/25/2025	https://jobs.boeing.com/job/seattle/senior-strategy-specialist/185/86341523440
Capital One	Audit Director- Commercial	10/24/2025	https://www.capitalonecareers.com/job/new-york/audit-director-commercial/1732/86770469216
Capital One	Audit Director, Financial Crimes Compliance	10/24/2025	https://www.capitalonecareers.com/job/mclean/audit-director-financial-crimes-compliance/1732/84794185840
Capital One	Senior Auditor - Risk Management	10/24/2025	https://www.capitalonecareers.com/job/mclean/senior-auditor-risk-management/1732/84996683904
Capital One	Lending Platforms Associate, Process Management	10/24/2025	https://www.capitalonecareers.com/job/plano/lending-platforms-associate-process-management/1732/84930318448
City Of Frisco	Accountant II	11/15/2025	https://www.governmentjobs.com/careers/friscotexas/jobs/5024625/accountant-ii?pagetype=jobOpportunitiesJobs
Energy Transfer	Accountant - Fixed Assets	10/17/2025	https://energytransfer.referrals.selectminds.com/ETP/jobs/accountant-fixed-assets-13202
Energy Transfer	Intern Plant Accounting	10/17/2025	https://energytransfer.referrals.selectminds.com/ETP/jobs/intern-plant-accounting-13413
Energy Transfer	Coordinator - Accounts Payable	10/4/2025	https://energytransfer.referrals.selectminds.com/jobs/coordinator-accounts-payable-15049
JP Morgan	Treasury Associate	10/26/2025	https://jpmc.fa.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1001/jobs/preview/210651056/?keyword=Asset+and+Wealth+Management&location=Plano%2C+Collin%2C++TX%2C++United+States&locationId=300000020709331&locationLevel=city&mo
NORTH TEXAS TOLLWAY AUTHORITY	Sr Financial Analyst	10/20/2025	https://careers.ntta.org/psc/careers/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_SCHJOB_FL&Action=U&FOCUS=Applicant&SiteId=
PGA	Director, Treasury	10/25/2025	https://pgahq.wd1.myworkdayjobs.com/en-US/PGAHQ/details/Director--Treasury_R1502
HEALTHCARE			
Heritage Keepers	Christian Caregiver	On-going	heritagekeepers.net
Medical City Plano, TX	Patient Registrar PRN	10/24/2025	https://careers.hcahealthcare.com/jobs/16934496-patient-registrar-prn?utm_source=bandana&utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic
Texas Health	Certified Medical Assistant	10/2/2025	https://jobs.texashealth.org/job/22493805/certified-medical-assistant-adult-care-full-time-days-arlington-tx/?source=Career%20Marketing%20Site
Texas Health	Care Transition Social Worker	10/2/2025	https://jobs.texashealth.org/job/21644921/social-worker-care-transition-manager-prn-days-flower-mound-tx/?source=Career%20Marketing%20Site
Walgreens	Pharmacist	8/22/2025	Elizabeth.janes@walgreens.com
HOME CARE			
HomeWell Care Service	Caregiver / Carrollton	11/18/2025	https://homewellcares.com/in-home-care-tx-carrollton-tx205/jobs
HomeWell Care Service	Caregiver / Irving, TX	11/18/2025	https://homewellcares.com/in-home-care-tx-carrollton-tx205/jobs

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Legend Senior Living	**Residence Director (Executive Director)**	11/18/2025	https://jobs.lslcareers.com/job-detail/21398/2025-09-19
LEGAL			
MINISTRY/NON-PROFIT			
C12 Group North Texas	**C12 North Texas Chair Opportunity**	On-going	tom.hawes@c12group.com
Cottonwood Creek Church	**Social Media Manager**	12/5/2025	interactive@cottonwoodcreek.org
Cura Emergency Services	**Incident Manager**	10/19/2025	https://curaemergencyservices.com/employment-incident-manager
East West Ministries	**NEXT Teams Logistics Coordinator**	8/10/2025	https://www.thehopecenter.org/thcjoblink/683a01de1ba3f065e466cbbe
East West Ministries	**STMT Logistics Coordinator**	8/10/2025	https://www.thehopecenter.org/thcjoblink/6839ffe2c4fdc325037d7604
East West Ministries	**Executive Vice President, Financial Services**	8/10/2025	https://www.thehopecenter.org/thcjoblink/682e3c82237c8a11b24e6936
First Liberty Institute	**IT Support Specialist**	8/25/2025	https://recruitingbypaycor.com/career/SubmitResume.action?clientId=8a7883d0958c3c940195a4ce9a4d0463&id=8a7887a89881bb340198cd066ddf7d05&specialization=
High Point Travel	**Sales Account Executive**	8/10/2025	https://www.highpointgo.com/salesaccountrepresentative
Insight for Living	**Human Resources Assistant**	9/18/2025	https://insightforliving.applytojob.com/apply/vTlqCOXFXz/Human-Resources-Assistant-PartTime?source=prestonwood
Insight for Living	**Coffee Shop Barista PT**	10/10/2025	https://insightforliving.applytojob.com/apply/LBGTEC7JHx/Coffee-Shop-Barista-PartTime?source=prestonwood
Institute for Creation Research	**Guest Services Associate**	8/24/2025	jobs@icr.org
Institute for Creation Research	**Laboratory Research Technician**	9/18/2025	jobs@icr.org
Institute for Creation Research	**Editor**	9/18/2025	jobs@icr.org
International Commission	**Director of Development**	9/18/2025	donovan.fredricksen@ic-world.org
KidZ at Heart International	**VP of Advancement**	8/10/2025	https://www.thehopecenter.org/thcjoblink/684050bf7d3e3263df00e416
Marketplace Chaplains Plano TX	**Staff Account**	8/25/2025	https://www.thehopecenter.org/thcjoblink
OurCalling - Dallas, TX	**Street Outreach Case Manager**	10/10/2025	https://www.ourcalling.org/jobs/
OurCommunity - Ferris, TX	**Volunteer Site Coordinator**	10/30/2025	https://www.ourcalling.org/jobs/
OurCommunity - Ferris, TX	**Office Manager - Christian Ministry**	10/30/2025	https://www.ourcalling.org/jobs/
OurCommunity - Ferris, TX	**Food Service Manager**	11/5/2025	https://www.ourcalling.org/jobs/
OurCalling - Dallas, TX	**Information Technology Manager**	11/12/2025	https://www.ourcalling.org/jobs/
OurCalling - Dallas, TX	**Executive Project Manager**	11/12/2025	https://www.ourcalling.org/jobs/
Park Cities Presbyterian Church	**Part-Time Ministry Leader of Elementary**	11/20/2025	careers@pcpc.org
Park Cities Presbyterian Church	**Coordinator for Will Washington & Youth Ministry**	9/30/2025	careers@pcpc.org
Park Cities Presbyterian Church	**Full Time coordinator for Short-Term Missions**	9/7/2025	careers@pcpc.org
Park Cities Presbyterian Church	**Senior Director of Culture**	10/10/2025	https://careers.pcpc.org
Prestonwood Baptist Church	**Assistant to Adults - Plano Campus**	11/7/2025	prestonwood.org/jobs
Prestonwood Baptist Church	**Assistant Director of PSO**	11/7/2025	prestonwood.org/jobs
Prestonwood Baptist Church	**Maintenance Technician**	11/7/2025	prestonwood.org/jobs
Prestonwood Christian Academy Plano / North Campus	**Various Positions**	on-going	https://prestonwood.org/jobs
Prestonwood Pregnancy Center	**Various Positions**	On-going	prestonwood.org/jobs
Texas Baptists • Dallas, TX	**Ministry Assistant**	11/12/2025	https://www.google.com/search?q=Texas%20Baptist%20Ministry%20assistant%20job&rlz=1C1GCEA_enUS1152US1152&oq=Texas%20Baptist%20Ministry%20assistant%20job&gs_lcrp=EgZjaHJvbWUyBggAEEUYOTIHCAEQIRigATIHCAIQIRigATIHCAMQIRigATIHCAQQIR
RESTAURANTS/FOOD			
Canes	**Vice President of Communications**	10/24/2025	https://jobs.raisingcanes.com/vice-president-of-communications/job/95F3503FD1D960820F5CDC342B9FBE83?utm_source=search&utm_medium=googleads&utm_term=na&utm_campaign=nmf
Chocolate Angel, Richardson, TX	**Server**	12/4/2025	635 West Campbell Road Richardson, TX 75080 Melissa 214-536-8566 / apply in person
Chocolate Angel, Richardson TX	**Cook**	12/4/2025	635 West Campbell Road Richardson, TX 75080 Melissa 214-536-8566 / apply in person
SALES/MARKETING			
Cinemark Corporate Plano TX	**Communication Specialist**	11/19/2025	https://careers.cinemark.com/search/jobdetails/communication-specialist/668f5864-99f0-43cf-9fbf-753a82e25856
HILTI / Plano TX	**Insides Sales Engineer**	11/12/2025	https://careers.hilti.group/en/jobs/wd-0039517-en/inside-sales-engineer/
Scholastic Books	**New Business Sales Representative - Work from Home**	10/30/2025	https://scholastic.wd5.myworkdayjobs.com/en-US/External/details/New-Business-Sales-Representative---Work-from-Home_R14890?State=fc77e3a1ab36487f9646d14f7242dd77
Southwest Airlines Corporate	**Manager Marketing Activation**	10/1/2025	https://careers.southwestair.com/job/R-2025-57605/Manager-Marketing-Activation
Veteran Support Services	**Appointment Setter**	10/15/2025	jeff@vetssupportservices.com
TECH			
Amazon	**Senior Manager, Data Science, Generative AI Innovation Center**	10/30/2025	https://www.amazon.jobs/en/jobs/3116021/senior-manager-data-science-generative-ai-innovation-center
Capitol One	**Senior Manager, Data Engineering (AWS, Gen AI, Innovation Management)**	10/30/2025	https://www.capitalonecareers.com/job/chicago/senior-manager-data-engineering-aws-gen-ai-innovation-management/1732/86263938608
Cinemark Corporate Plano TX	**Talent and Learning Analyst**	11/19/2025	https://careers.cinemark.com/search/jobdetails/talent-and-learning-analyst/56eac512-8884-4012-a25f-7e899da348f6
HILTI / Plano TX	**Engineer to Order Fulfillment Manager**	11/12/2025	https://careers.hilti.group/en/jobs/wd-0039280-en/engineer-to-order-fulfillment-manager/
Southwest Airlines Corporate	**Manager Technology SCM**	10/24/2025	https://careers.southwestair.com/job/R-2025-59577/Manager-Technology-SCM
Toyota	**Senior Cloud Engineer**	10/30/2025	https://careers.toyota.com/us/en/job/10264996/Senior-Cloud-Engineer-Governance
Toyota	**SAP Sr. Developer – Data & Analytics**	10/15/2025	https://careers.toyota.com/us/en/job/10307803/SAP-Sr-Developer-Data-Analytics
USAA	**Business Support Analyst Lead**	10/28/2025	https://www.usaajobs.com/job/tampa/business-support-analyst-lead/1207/87784460816
OTHERS			
Allied University	**Early Morning Stock Associate**	10/24/2025	https://www.usaajobs.com/job/san-antonio/quantitative-strategist-lead-ai-coe/1207/87791298896
City of Frisco	**Crew Leader - Irrigation**	10/24/2025	https://www.governmentjobs.com/careers/friscotexas/jobs/4896286/irrigation-tech-play-frisco?pagetype=jobOpportunitiesJobs
City of Plano	**School Crossing Guard**	10/24/2025	bsommermeyer@plano.gov
City of Plano Public Works Hiring Event	**Maintenance Worker, Crew Leader, Equipment Operator, Route Driver**	11/5/2025	https://www.plano.gov/2121/Hiring-Opportunities
Costo Wholesale Plano, TX	**Membership Clerk - Full-time / Part-time**	10/31/2025	https://www.google.com/search?q=Membership+Clerk%0D%0ACostco+Wholesale+%E2%80%A2+Frisco%2C+TX+jobs%0D%0A&sca_esv=9eeb101476a64b32&rlz=1C1GCEA_enUS994US994&udm=8&sxsrf=ADLYWIJGu--oArRp9q23o0rNo0ouvrYKBw%3A1715780206990&ei=brpEZo2JPLLFp84P4rSN6Ag&ved=0ahUKEwiN-P-t44-GAxWy4skDHWJaA40Q4dUDCBA&oq=Membership+Clerk%0D%0ACostco+Wholesale+%E2%80%A2+Frisco%2C+TX+jobs%0D%0A&gs_lp=Egxnd3Mtd2l6LXNlcnAiNk1lbWJlcnNoaXAgQ2xlcmsKQ29zdGNvIFdob2xlc2FsZSDigKIgRnJpc2NvLCBUWCBqb2JzCjIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzIKEAAYsAMY1gQYRzI7SlCRG1j3PHABeAGQAQCYAQCgAQCqAQC4AQzIAQD4AQL4AQGYAgGgAgAYAwCIBgGQBgiSBwExoAcA&sclient=gws-wiz-serp&ibr=sep:0#vhid=vt%3D20/docid%3DxSvMdWEbge2_3fHUAAAAAA%3D%3D&vssid=jobs-detail-viewer
Dancing Angels	**Dance Class Teacher**	11/30/2025	info@dancingangels.com
Dancing Angels	**Coordinator**	11/30/2025	info@dancingangels.com
Gold Crown Valet	**Valet Parking Attendant**	11/17/2025	www.goldcrown.net
Gold Crown Valet	**Valet Parker**	11/18/2025	Gold Crown Valet 972-470-000
EBA Automotive LLC	**Automotive Technician**	11/7/2025	Contact Cisco: call or text 214-405-3762
Pacific Uniform Plano, TX	**Pressers, Machine Operators, Delivery Driver**	11/23/2025	ciara.harrison@pacificuniform.com
Ross I Plano, TX	**Early Morning Stock Associate**	10/24/2025	https://jobs.rossstores.com/search/jobdetails/early-morning-stock-associate/d25e48dc-ceb5-4a51-b758-26a1fb9bf85b?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic
Sheraton Dallas Hotel I Galleria Dallas, TX	**Front Desk Agent**	10/18/2025	https://careers.driftwoodhospitality.com/jobs/4247016-front-desk-agent
Signarama Lewisville TX	**Production Associate**	11/5/2025	www.signarama.com
Trinity Hearth & Home	**Installers**	On-going	972-215-7675