

Job Flash Postings

CATEGORY/COMPANY	POSITION	DATE RECEIVED	CONTACT
Pinnacle Group	Executive assistant	9/11/2024	https://www.google.com/search?q=pinnacle+group+executive+assistant+jobs&rlz=1C1GCEA_enUS994US994&aq=Pinnacle+Group+++Executive+assistant&gs_lcrp=EgZjaHJvbWUqBwgEECEYoAEyCQgAEUEYORirAjiHCAEQIRigATIHCALQIRigATIHCAMQIRigATIHCACQIRigATIHCALQIRigAdIBCTYxNzNqMGoxNagCCLACAQ&sourceid=chrome&ie=UTF-8&jbr=sep:0
Pinnacle Technical Resources McKinney TX	Administrative Assistant	9/11/2024	https://www.google.com/search?q=pinnacle+group+executive+assistant+jobs+Mckinney+tx&sca_esv=d4927bc780c8916e&rlz=1C1GCEA_enUS994US994&udm=8&sxrf=ADLYWILc56oA4MxrCgAppyCtCBQZALLkrQ%3A1726002280899&ie=alTgZuTnNuvJp84P6tm5oQE&ved=0ahUKEwjkdobGo7mlAxR5MkDHeplsLhQQ4dUDCA8&uact=5&aq=pinnacle+group+executive+assistant+jobs+Mckinney+tx&gs_lcp=EgXnd3Mtd2l6LXNlcAiM3Bpbm5hY2xlIGdyb3VwIGV4ZWN1dGI2ZSbhC3Npc3RhbnQgam9icyBNY2tpbm5leSB0eDIFeCEYoAEyBRAHkGKABMgUQIRigATIFeCEYoAEyBRAHkGKABMgUQIRirAkiSLFD0EVj2KXAbEAGQACQYAXmgAdUIqgEDOS4zuAEDyAEA-AEBmAlNoAKMCCiCChAAGLADGNyEGeFCAgUQIRISA5gDAIlgGAZAGCIHHzguNaAHiz4&scnt=aws-wiz-serp&jbr=sep:0#vhid=vt%3D20/docid%3DJQ7WWrLwGvVzAiruAAAAA%3D%3D&vssid=jobs-detail-viewer
Priority Management McKinney, TX	Business Office Assistant	9/10/2024	https://www.google.com/search?q=priority+management+business+office+assistant+jobs&rlz=1C1GCEA_enUS994US994&aq=Priority+Management+BUSINESS+OFFICE+ASSISTANT&gs_lcrp=EgZjaHJvbWUqBwgBECEYoAEyBggAEUEYOTIHCAEQIRigATIHCALQIRigATIHCAMQIRigATIHCACQIRigATIHCALQIRigAdIBCTMxMzRqMGoxNagCCLACAQ&sourceid=chrome&ie=UTF-8&jbr=sep:0#vhid=vt%3D20/docid%3DICUEG5U1SofzVhEcaAAAAA%3D%3D&vssid=jobs-detail-viewer
Southwest Airlines / Dallas TX	Admin Assistant	9/29/2024	https://careers.southwestair.com/job/R-2024-46876/Admin-Assistant?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic
EDUCATION			
Collin County Community College McKinney	Call Center Specialist	9/5/2024	https://www.google.com/search?q=collin+county+community+college+call+center+specialist+jobs&rlz=1C1GCEA_enUS994US994&aq=Collin+County+Community+College+++Call+Center+Specialist&gs_lcrp=EgZjaHJvbWUqBwgBECEYoAEyCQgAEUEYORir
Collin County Community College/ Fairview TX	Administrative Assistant Purchasing	9/5/2024	https://www.google.com/search?q=collin+college+administrative+assistant+purchasing+jobs&rlz=1C1GCEA_enUS994US994&aq=Collin+College+++Administrative+Assistant+Purchasing&gs_lcrp=EgZjaHJvbWUqBwgBECEYoAEyBggAEUEYOTIHCAEQIRigA
Collin County Community College / McKinney, TX	Coordinator Advancement Services	9/5/2024	https://www.google.com/search?q=collin+county+community+college+coordinator+advancement+services+jobs&rlz=1C1GCEA_enUS994US994&aq=Collin+County+Community+College+++Coordinator+Advancement+Services&gs_lcrp=EgZjaHJvbWUq
Collin College	Executive Director, Conference & Food Services	9/11/2024	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Executive-Director--Conference---Food-Services_R-5851
Collin College	Clinical Coordinator EMS	9/11/2024	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Clinical-Coordinator-EMS_R-5799-1
Collin College	Assistant Director Food Services	9/11/2024	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Assistant-Director-Food-Services_R-5834
Collin College / Plano	Administrative Assistant	9/5/2024	https://collin.wd1.myworkdayjobs.com/en-US/ExternalStaffCareerSite/details/Administrative-Assistant_R-5822
Garland ISD	Substitute Teacher	9/4/2024	https://garlandisd.net/connect/careers/substitutes
Garland ISD	Custodial Services	9/4/2024	https://garlandisd.net/about/departments/custodial-services
Garland ISD	Generic Armed Security Officer	9/4/2024	https://www.google.com/search?q=Garland+ISD+Armed+Security+Officer+jobs&sca_esv=abed81e574b41454&rlz=1C1GCEA_enUS994US994&sxrf=ADLYWIKAUxWYCBniLcifVFVValuLNxe4ow%3A1725548125307&ei=XcbZZqu7ErrdwN4P3PLUgAw&ved=
Prestonwood Christian Academy	Director of Development Plano Operations	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=170897&clientkey=C43CF1F3B6BAB04F771AFFEB6
Prestonwood Christian Academy	Curriculum Support Specialist	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=196403&clientkey=C43CF1F3B6BAB04F771AFFEB6
Prestonwood Christian Academy	Instructional Digital Technology Coach	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=181005&clientkey=C43CF1F3B6BAB04F771AFFEB6
Prestonwood Christian Academy	Facility Operations Associate	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=140479&clientkey=C43CF1F3B6BAB04F771AFFEB6
Prestonwood Christian Academy	Facilities Manager	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=172860&clientkey=C43CF1F3B6BAB04F771AFFEB6
Prestonwood Christian Academy	Teacher General Application	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=132523&clientkey=C43CF1F3B6BAB04F771AFFEB6
Prestonwood Christian Academy	Communications Specialist	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=179147&clientkey=C43CF1F3B6BAB04F771AFFEB6
Prestonwood Christian Academy / North Campus	Teacher General Application	9/4/2024	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=132630&clientkey=C43CF1F3B6BAB04F771AFFEB6
UTD / Richardson, TX	Career Coach II	9/4/2024	https://jobs.utdallas.edu/postings/27395

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UTD / Richardson, TX	Administrative Assistant II	9/4/2024	https://jobs.utdallas.edu/postings/27391
UTD / Richardson, TX	Research Data Specialist I	9/4/2024	https://jobs.utdallas.edu/postings/27394
UTD / Richardson, TX	UTD / Richardson, TX	9/4/2024	https://jobs.utdallas.edu/postings/27399
FINANCIAL SERVICES			
First Citizens Bank / Frisco, TX	Business Banking	8/8/2024	https://www.google.com/search?q=First%20Citizens%20Bank%20E2%80%A2%20Frisco%2C%20TX%20Manager%20Business
PepsiCo / Plano TX	Analytics Developer at PepsiCo in Plano, TX	7/29/2024	https://www.google.com/search?q=Reporting+and+Analytics+Analyst+PepsiCo+%E2%80%A2+Plano%2C+TX+job&rlz=1C1GCEA
Prudential Financial / Plano TX	Regional Director	7/29/2024	https://www.google.com/search?q=Prudential+Financial+%2F+Plano+TX+Regionals+Director&sca_esv=991ca55629cb7d36&rlz=1C1GCEA
HEALTHCARE			
Addus Homecare / Frisco TX	Revenue Cycle Analyst	8/8/2024	https://www.addusjobs.com/job/116022/revenue-cycle-analyst-billing-us-tx-frisco-961/
Addus Homecare / Frisco TX	Reimbursement Specialist	8/8/2024	https://www.addusjobs.com/job/115976/reimbursement-specialist-billing-us-tx-frisco-960/
Addus Homecare / Frisco TX	Value Based Transitional Care Coordinator LPN	8/8/2024	https://www.addusjobs.com/job/115318/value-based-transitional-care-coordinator-lpn-nursing-us-tx-frisco-960/
Cigna Healthcare / Dallas TX	Client Manager; U500(Plano, TX) - Hybrid	9/20/2024	https://www.google.com/search?q=Cigna+Healthcare+%2F+Dallas+TX+Client+Manager%3B+U500(Plano%2C+TX)+
HCA Healthcare McKinney TX	Human Resources Business Partner	9/10/2024	https://www.google.com/search?q=hca+healthcare+human+resources+business+partner+job&sca_esv=fad8c5a4f588c679&rlz=1C1GCEA_enUS994US994&oeq=Senior+Com
Heritage Keepers	Christian Caregiver	On-going	heritagekeepers.net
MBR Client Support Specialist	Injury Management Organization	9/18/2024	HR@injurymanagement.com
U.S. RenalCare Plano TX	Senior Treasury Analyst	8/30/2024	https://www.google.com/search?q=U.S.%2C+RenalCare+Senior+Treasury+Analyst+
U.S. RenalCare Plano TX	Mail Services Coordinator	8/30/2024	https://www.google.com/search?q=u.s.+renalcare+mail+services+coordinator+jobs&rlz=1C1GCEA_enUS994US994&oeq=U.S.%2C+RenalC
U.S. RenalCare Plano TX	Director Regional HR	8/30/2024	https://www.google.com/search?q=u.s.+renalcare+director+regional+hr+jobs&rlz=1C1GCEA_enUS994US994&oeq=U.S.%2C+Re
Walgreens #9647	Certified Pharmacy Technician	9/20/2024	Leon Acker Store Manager Walgreens #9647 5201 Belt Line Rd. Dallas, Tx. 75254 972-386-6254
HOME & FAMILY SERVICES			
Sunrise Senior Living plano TX	Caregiver	9/4/2024	https://www.sunriseseniorliving.com/jobiak/caregiver-plano-tx-66d54be906c03130ea8eabe3
Sunrise Senior Living Frisco, TX	Concierge	9/4/2024	https://www.google.com/search?q=sunrise+senior+concierge+living+frisco+tx+jobs&rlz=1C1GCEA_enUS994US994&oeq=Sunri
The Key - McKinney, TX	Senior Companion	9/10/2024	https://www.google.com/search?q=Senior+Companion+TheKey+%E2%80%A2+McKinney%2C+TX+job&rlz=1C1GCEA_enUS994US994&oeq=Senior+Com
LEGAL			
Contact Government Services, LLC	Legal Assistant	9/4/2024	https://www.google.com/search?q=Contact+Government+Services%0D%0ALegal+Assistant&sca_esv=bb2e894607922a5f&rlz
Air Distribution Technologies, Inc.	Paralegal	9/4/2024	https://www.google.com/search?q=air+distribution+technologies+inc.+paralegal+jobs&rlz=1C1GCEA_enUS994US994&oeq=Air
Texas Instruments	Intellectual Property Paralegal	9/4/2024	https://www.google.com/search?q=intellectual+property+paralegal+texas+instruments+dallas+tx+jobs&rlz=1C1GCEA_enUS9
Tyler Technologies	Attorney, Corporate Legal Operations	9/4/2024	https://www.google.com/search?q=Attorney%2C+Corporate+Legal+Operations+Tyler+Technologies+Plano%2C+TX+career&rlz
Westwood Professional Services, Inc.	Paralegal	8/14/2024	https://www.google.com/search?q=Paralegal+Westwood+Professional+Services%2C+Inc.+Plano%2C+TX+jobs&rlz=1C1GCEA_
MINISTRY/NON-PROFIT			
C12 Group North Texas	C12 North Texas Chair Opportunity	On-going	tom.hawes@c12group.com
Covenant Church	Event Childcare Associate	9/4/2024	www.covenantchurch.org
Covenant Church	Children's Ministry Curriculum Coordinator	9/4/2024	www.covenantchurch.org
Covenant Church	TLC TEAM / FULL TIME POSITION	9/4/2024	www.covenantchurch.org
Cura Emergency Services	Incident Manager	9/4/2024	operations@curaes.com
Faith and Freedom Coalition (FFC)	Door to Door Canvasser	8/28/2024	don@texasffc.com with the subject line: Canvasser / (512) 745-1643
High Point Travel	SALES ACCOUNT REPRESENTATIVE	9/4/2024	https://www.highpointgo.com/salesaccountrepresentative

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Insight for Living Ministries	Vision Para Vivir Content Coordinator	8/23/2024	https://insightforliving.applytojob.com/apply/tRM6IEI00L/Visin-Para-Vivir-Content-Coordinator?source=Prestonwood
Insight for Living Ministries	General Ledger Accountant	8/23/2024	https://insightforliving.applytojob.com/apply/gpiN6jb6sQ/General-Ledger-Accountant?source=prestonwood
Institute for Creation Research	Guest Services Associate	9/8/2024	jobs@icr.org
Institute for Creation Research	Distribution Center Associate	9/13/2024	jobs@icr.org
Marketplace Chaplains - Plano, TX	Payroll Benefits Administrator	9/5/2024	brettbillups@mchapusa.com
New Life Ministries	Ministry Service Representative	8/28/2024	applynlm@newlife.com
Park Cities Presbyterian Church	Director of Children's Ministry	9/4/2024	careers@pcpc.org
Park Cities Presbyterian Church	Childcare Worker PT	9/3/2024	Send cover letter and resume to: childcare@pcpc.org
Park Cities Presbyterian Church	Ministry Leader for Nursery PT	7/8/2024	careers@pcpc.org
Park Cities Presbyterian Church	Ministry Leader of Short-Term Missions	8/23/2024	careers@pcpc.org
Personall Assistant (Virtual)	Assistant for Christian Author Speaker	9/16/2024	booking@kerripom.com
Prestonwood Baptist Church	Various Positions	On-going	prestonwood.org/jobs
Prestonwood Pregnancy Center	Various Positions	On-going	prestonwood.org/jobs
Samaritan's Purse	Seasonal Positions	9/4/2024	Shannon Lewis 945-250-6179 ssanderslewis@samaritan.org .
Sharing Hope Ministry, Inc	Program Director	9/13/2024	info@sharinghopeministry.org
Sky Ranch / Dallas	Development Coordinator	9/4/2024	https://skyranch.apscareerportal.com/jobs/1566594/apps/new
RESTAURANTS/FOOD			
Kraft Heinz Company Garland TX	Production Supervisor	8/30/2024	https://careers.kraftheinz.com/job/20780603/production-supervisor-garland-tx/
Kraft Heinz Company Garland TX	Maintenance Supervisor	8/30/2024	https://careers.kraftheinz.com/job/20725009/maintenance-supervisor-garland-tx/
Restaurant Supply Chain Solutions	Director, Supply Chain Forecasting and Planning	8/30/2024	https://www.google.com/search?q=Director%2C+Supply+Chain+Forecasting+and+Planning%0D%0ARestaurant+Supply+Chain
SALES/MARKETING			
Dallas Cowboys / Frisco, TX	Pick Mod Level Lead-1st Shift	9/5/2024	https://us241.dayforcehcm.com/CandidatePortal/en-US/jonesentities/SITE/DALLASCOWBOYSFOOTBALLCLUB/Posting/View/2183
dynata	Business Development Manager	8/30/2024	https://dynata.wd1.myworkdayjobs.com/en-US/careers/details/Business-Development-Manager_REQ10942?q=Plano%20TX
dynata	Product Manager, Measurement	8/30/2024	https://dynata.wd1.myworkdayjobs.com/en-US/careers/details/Product-Manager--Measurement_REQ11467?q=Plano%20TX
Keurig Dr Pepper / Frisco TX	Manager, Licensing Strategy and Analysis	9/5/2024	https://careers.keurigdrpepper.com/en/job/-/42849/668179216962?isn=rd_google_pi&n_cid=LUhofBb&n_uid=kpbIMR5iIQ&ss=paidd&utm_campaign=corporate+htf&utm_content=pi
Keurig Dr Pepper / Frisco TX	VP, Market Development (Direct Store Delivery)	9/5/2024	https://careers.keurigdrpepper.com/en/job/frisco/vp-market-development-direct-store-delivery/42849/67663416976
Keurig Dr Pepper / Frisco TX	Business Intelligence Coordinator	9/5/2024	https://careers.keurigdrpepper.com/en/job/frisco/business-intelligence-coordinator/42849/68741479664
Liberty Mutual Insurance Frisco, TX	Inside Sales Representative	8/15/2024	https://www.google.com/search?q=liberty+Mutual+Insurance+Inside+Sales+Representative+Liberty+Mutual+Insurance+%E2%80%A2+Frisco%2C+TX+jo&rlz=1C1GCEA_enUS994US9948qq=iberty+Mutual+Insurance++Inside+Sales+Representative+Liberty+Mutual+Insurance+%E2%80%A2+Frisco%2C+T
LUX ICE Flower Mound	Marketing and Social Media Associate	9/20/2024	https://www.google.com/search?q=Lux+Ice+jobs&sca_esv=561346142&rlz=1C1GCEA_enUS994US994&sxsr=AB5stBgiozQtDvuMTFuVTKmID7fI3E9ziQ:1693412743613&ei=h23vZ0z6lIaotsP876ReAY&uact=5&on=Lux+Ice+jobs&es_in=Exynd3Mtd2I6lXNlcnAidEx1eCRIV2lIeam9icrIIEFAAVzAOvCRAAGloF
PepsiCo Plano TX	Communications Director	9/4/2024	https://www.google.com/search?q=PepsiCo+Plano+TX+%09Communications+Director+job%0D%0A&sca_esv=bb2e89460792
PepsiCo / Plano TX	Project Associate Analyst, Frito-Lay Marketing Services	8/1/2024	https://www.google.com/search?q=pepsico+plano+tx+careers&sca_esv=7035ff6bfa45f4a8&sca_upv=1&rlz=1C1GCEA_enUS9
PGA HQ	Championship Digital Product Manager	9/5/2024	https://pgahq.wd1.myworkdayjobs.com/en-US/PGAHQ/details/Championship-Digital-Product-Manager_R1258
Southwest Airlines / Dallas TX	Sr. Vacations Sosusrncg Consultant	9/18/2024	https://careers.southwestair.com/job/R-2024-45874/Sr-Vacations-Sourcing-Consultant?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic
Texas Health Resource	Director Business Development and Marketing	8/30/2024	https://www.google.com/search?q=Director+Business+Development+and+Marketing%0D%0ATexas+Health+Resources&sca_esv=7f94d0cc2bb7a85&rlz=1C1GCEA_enUS994US994&udm=8&svsf=ADLVWIK4lIGl3COknkned0CwOauW-
UHS	Director, Business Development - Outpatient Clinics	8/30/2024	https://www.google.com/search?q=Director%2C+Business+Development+%28Dallas+Market%29+-
UTD / Richardson, TX	Athletic Video & Creative Production Coordinator	8/11/2024	https://www.google.com/search?q=UT+Dallas%0D%0AAthletic+Video+%26+Creative+Production+Coordinator&sca_esv=ff80
TECH			
American Unit	Jr. Recruiter	8/9/2024	Linda.montgomery@americanunit.com
Dallas Cowboys Football Club	Broadcast Technician	8/8/2024	https://www.google.com/search?q=broadcast+engineering+-+broadcast+technician+dallas+cowboys&rlz=1C1GCEA_enUS994US9948qq=Broadcast+Engineering+-
Dallas Cowboys Football Club	Facility Coordinator	8/8/2024	https://www.google.com/search?q=Dallas%20Cowboys%20careers%2Fjobs%20Tx&rlz=1C1GCEA_enUS994US994&oq=Dallas%20Cowboys%20careers%2Fjobs%20Frisco%20Tx&gs_lcrn=EqZiaIvhwWlvBqgAEELIVOTLCAEQIRkGKABMdkIAbAbGA

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Door Dash Richardson TX	Part-time Driver	8/25/2024	https://www.google.com/search?q=job+s+in+Richardson&rlz=1C1GCEA_enUS994US994&oq=job+s+in+Richardson&gs_lcrp=EgZjaHJvbWUyBggAEEUYOTIJCAEQABgNGIAEMgkIAhAAGA0YgAQyCOgDEAAyDRiABDIJCAQQABgNGIAEMgkIBRAAGA0YgAQyCAgGEAAyFhgeMggIBxAAGBYHjIIcAgQABgWGB4yCagJEAAyFhge0gEJNTQzN2owajE1qAIAA&sourceid=chrome&ie=UTF-8&ibp=htl:jobs&sa=X&ved=2ahUKewjxgKzB8oeEAxUGkmoFHYkxCTQQudcGKAF6BAGWEC0&sxsrf=ACQVn0-Vc8iqnu-z1TwNXkGlizK6-Mxl7w:1706713303162#htivrt=jobs&htidocid=NCVwwX7zKd6pQ1iuAAAAA%3D%3D&fpstate=tdetail
Foot Locker Allen, Frisco & Carrollton	Warehouse Operator	9/11/2024	https://www.google.com/search?q=foot+locker+warehouse+operator+jobs&rlz=1C1GCEA_enUS994US994&oq=Foot+Locker+Warehouse+Operator&gs_lcrp=EgZjaHJvbWUqBwgBECEYoAEyBggAEEUYOTIHCAEQIRigATIHCAIQIRigATIHCAQMQRigATIHCAQQRigATIHCAUQIRigAdIBCT14MjhqMGoxNagCCLACAQ&sourceid=chrome&ie=UTF-8&jbr=sep:0#vhid=vt%3D20/docid%3DgZpntL2I0JdGABigAAAAA%3D%3D&vssid=jobs-detail-viewer
Hobby Lobby / McKinney TX	Warehouse Stocker	9/10/2024	https://www.google.com/search?q=hobby+lobby+warehouse+stocker+mckinney+tx&rlz=1C1GCEA_enUS994US994&oq=Hobby+Lobby+++Warehouse+Stocker&gs_lcrp=EgZjaHJvbWUqBwgBECEYoAEyBggAEEUYOTIHCAEQIRigATIHCAIQIRigATIHCAQMQRigATIHCAQQRigAdIBCT15ODFqMGoxNagCCLACAQ&sourceid=chrome&ie=UTF-8&jbr=sep:0
Lone Star Elite Clean, McKinney, TX	House Cleaner	9/10/2024	https://www.google.com/search?q=lone+star+elite+clean+house+cleaner+%E2%80%A2+mckinney+tx+job&rlz=1C1GCEA_enUS994US994&oq=Lone+Star+Elite+Clean+++House+Cleaner&gs_lcrp=EgZjaHJvbWUqBwgBECEYoAEyBggAEEUYOTIHCAEQIRigATIHCAIQIRigATIHCAQMQRigAdIBCTQzMzFqMGoxNagCCLACAQ&sourceid=chrome&ie=UTF-8&jbr=sep:0#vhid=vt%3D20/docid%3DRPMCufELRBKq9JbtAAAAA%3D%3D&vssid=jobs-detail-viewer
Trinity Hearth & Home	Installers	On-going	972-215-7675